



MASTERSHIP REQUIREMENTS / GUIDELINES

Membership

Must be an active member in good standing in the **American Dental Assistants Association** who has met the Fellowship Award requirements and has had continuous membership in the **American Dental Assistants Association** since Fellowship enrollment. No lapse in membership will be accepted, however, you may buy back any years missed upon verification.

Education Requirements

400 hours of MADAA-approved continuing education credits must be earned to qualify for the Mastership Award. Credit must be earned in specific categories, as outlined on Subject Category/Code List.

Mastership credit can begin to accrue the month that the 300 **ADAA** Fellowship Award requirement has been met, as determined by the Council on Fellowship/Mastership if the enrollment form and fee for the Mastership program has been submitted. The enrollment fee for the Mastership program must have been submitted.

Credit is allowed only for approved courses and activities completed within and after the month and year in which the participant enrolls in the **ADAA** Mastership Program.

Infection Control / Medical Emergencies

A minimum of 24 credit hours in both Infection Control and Medical Emergencies Courses are required. Six credit hours from each of these categories must be taken within twelve months prior to application for the Mastership Award.

A maximum of 12 hours of CPR courses may be used in the M2-Medical Emergencies category. Any additional hours of CPR courses may be used in the Elective category. A copy of the front and back of the CPR card is required.

ADAA Courses

A minimum of 50 hours must be earned with courses provided by national, state or local components of the **American Dental Assistants Association**.

ADAA Home Study

A minimum of 20 hours of **ADAA** Home Study is required.

Volunteer Dental Community Service

A minimum of 20 Hours is required; a maximum of 50 hours may be utilized in this category. All service must be dental related and volunteer. Participation can be verified by a continuing education certificate or by written verification signed by someone in authority at the location of said service. Community Service credits will fall under the Participation category but will be awarded on an hour-per-hour credit basis.

Participation Courses

A minimum of 100 hours in Participation courses is required. A participation course is defined as one in which course participants actively manipulate dental material devices, treat patients or otherwise practice skills or techniques under the supervision of a qualified instructor. The participation activities must represent a minimum of 30% of total course time and must directly address the educational objectives of the course and be an extension and amplification of the lecture portion of the course.

Credit is given on an hour-for-hour basis in the participation category, but equals 1½ hours of credit in the specific subject category. Credit will not be granted if you are the course presenter.

Lecture Courses

A minimum of 175 lecture hours is required. Credit is given on an hour-for-hour basis. To be eligible for lecture course credit, the participant must be able to interact in real time with the speaker and/or other participants. Credit will not be granted if you are the course presenter.

College courses

College courses directly related to dentistry will earn 12 hours of credit per semester credit. A copy of the course description from the College Catalog and a copy of the transcript with a passing grade of C or better are required. Credit will not be granted for repeated courses in order to attain a higher grade.

Publications

Up to 30 hours may be applied to the Mastership award for authorship of a published scientific article, dental textbook or chapter of a dental textbook, homestudy course, or audio/visual program (limited to five years prior to Mastership enrollment.) No more than 10 credit hours per publication will be awarded. Publication will be submitted to a subcommittee for review for the number of credit hours earned.

Application for the Mastership Award

Credit hour requirements must be completed prior to application for the Mastership Award. Credits earned after the completed application is received by the **ADAA** national office may not be applied toward Mastership. The application must be submitted no later than ten years after acceptance of enrollment form.

Convocation / Mastership Award

All applicants accepted for Mastership are strongly encouraged to attend the Convocation Ceremony at **ADAA's** Annual Session to receive their award. If it is not possible for a candidate to attend the Convocation Ceremony, the award can be mailed to the recipient after the award ceremony. The candidate will be eligible to attend and participate in a Convocation Ceremony within the next five years.

Approved Providers Courses Sponsored by but not limited to:

- American Dental Assistants Association
- American Dental Association
- American Dental Hygienists Association
- Academy of General Dentistry
- Canadian Dental Association
- Canadian Dental Assistants' Association
- National, state and local organizations related to dentistry
- National specialty organizations recognized by the ADA
- Council on Dental Education
- Health Care Providers

Course sponsors approved by but not limited to:

- Dental Assisting National Board
- Academy of General Dentistry's Program Approval for Continuing Education (PACE)
- ADA's sponsor approval program (CERP)

